



**Minutes of a Meeting of the TVH Trustees held in the Village Hall on  
Thursday, 29<sup>th</sup> September 2022.**

**Present:** John Warham (Chairman), Sam Staveley, Jeremy Cave, Liz Watson, Marcus Wakefield, Jason Law, Mike Ballentine and Sally Cotton (Bookings Administrator).

- 1. Apologies for Absence.** Andrew Jamieson, Sue Herbert and Stephanie Mocatta.
- 2. Minutes of Last Meeting.** The minutes of the last meeting held on 7<sup>th</sup> July 2022 were approved unanimously.
- 3. Matters Arising.** It was noted that an action was required to arrange a joint meeting with the Hall committee and the Trustees to discuss Hall procedures and a Health and Safety strategy. MB and SC were asked to liaise between the two parties to arrange a suitable meeting date.
- 4. Hall Report/Bookings Report.** SC's report, circulated to the Trustees prior to the meeting, confirmed the events calendar is booked between now and the end of the year. SC commented that the current event organisers have booked into 2023. It was mentioned that prices will increase in 2023. MB will address at next Hall committee meeting and will report his findings at next Trustees meeting. SC reported that a company (Norfolking Around) have approached TVH to see if would be feasible to host a series of food and drink market events in the spring of 2023. SC will get more information on the company and present possible dates. SC will therefore have to brief Thornham Cricket Club on the possible dates of the markets.
- 5. Sports Pavilion.** JW explained that the Sports pavilion project is on hold until further funding can be achieved. The working party will be asked to come back together in December to discuss potential Grants for the max funding of the £150,000 project.

- 6. Car Parking.** It was agreed that the future strategy for Car Parking terms and pricing will be discussed at the Trustees yearly Strategy meeting in December 22.
- 7. Cinema/Satellite Update.** First film presentation will be on the 16<sup>th</sup> Nov 22. No film has been selected at present. Thereafter showings will take place on the 3<sup>rd</sup> Wednesday of each month. DVD films will be used for the initial period until the satellite equipment is deemed to be user friendly. SS will then look at the live satellite viewings in the future. It was mentioned that when Tony from Omnex installs the equipment, SH would benefit being there to familiarise herself with the equipment for future Winter Warmer events.
- 8. Finance report.** JC's report was circulated prior to the meeting. JC reported that it was all very positive. JC discussed the 2-year fixed tariff with our current supplier and that it will be up for renewal in August 2023. JC will hand over the EON account to MB.
- 9. Fund Raising 2022.** SH's report was circulated prior to the meeting. The Winter Warmer programme is full through to January 23. February's guest speaker is yet to be confirmed.
- 10. Grounds Report.** Football – MW has heard nothing from the individuals that were looking to play football throughout the 2022/2023 football season.  
Tennis – At present there are 33 family and 21 single memberships, court maintenance was carried out in July 22.  
Signage – It has been decided to wait on the car park strategy to be agreed before replacing signs and purchasing extra signs for the overflow car park throughout the playing field.
- 11. Health & Safety.** MB discussed the situation with the current H & S factor on the Loft Ladder. MB is doing further research with the Loft and Ladder company to try and work on a solution. MB will discuss with Jan Mitchell about where the trustees stand if they use the ladder in the future in terms of insurance. SC raised an issue of the current first aiders in TVH, the discussion was that if we were to get qualified with a first aid certificate then the trustees would have to get validated yearly. At present the first aiders have done a first aid course that does not provide a certificate. SC to discuss with Jan Mitchell to see if TVH current qualification is suitable.
- 12. Any other Business/Date of Next Meeting.** Norfolk Wildlife Trust will hold a Bio Blitz throughout Thornham on the 5<sup>th</sup> November 2022. TVH will be used as a base location

so NWT can operate tours around the village. The tours will look at flora and fauna of Thornham.

Colin Venes (TPC Chairman) has asked if TVH could be the base location for an initiative that provides a warm and safe place for the Norfolk Community this winter, the trustees all agreed to support.

It was agreed that a pay increase would take place on the 1<sup>st</sup> October for Sally Cotton, Emma Bett and Adrian Siddle.

Next trustees meeting will be held on the 3<sup>rd</sup> November 2022 at 1400hrs.

Marcus Wakefield

02<sup>nd</sup> October 2022.